
School Council Meeting Minutes

Abraham Erb Public School

January 16, 2019 - School Library 7pm

Members Present: Alison P., Amy W., Becky L., Deb B., Deji S., Jennifer K., Karen H., Lan W., Lee R., Leena S. (Minutes), Megha B., Melinda H., Tamara C., Tracy M.

Absent: Carolyn M., Farzana D., Jing X., Julie I., Kelly S., Sheila S., Vaidhehi K., Vera J.

Guests (signed in only): Li Z., Jin H.

Agenda item: Welcome

Presenter: Jennifer K.

Discussion:

- Alison motioned to approve December minutes, Lan seconded the motion. All were in favour.
- Amanda I. has decided to step down from council at this time but will attend meetings as per her availability.
- Boundary study meeting was held yesterday. This was the second meeting and attended by JK and DB. There will be a public consultation Feb 12 at Vista Hills from 7pm-9pm. All 3 schools, parents and community members involved can attend, give feedback and ask questions. Different scenarios will be discussed and is an opportunity for questions.

Action Items:

Send letter to school regarding public consultation at Vista Hills and boundary study website.

Person Responsible:

JK

Deadline:

Jan 31

Agenda item: Principal's Report

Presenter: Heather

Discussion:

- Winter holiday concert was well attended and went well. All had a great time.
- Grade 1 French immersion registration open until Jan 31.
- Kindergarten registration opens on Monday, January 21.
- If you know of JK/SK that need to register, please encourage them to register asap as it helps with staffing decisions and classroom organizations for September.
- Teachers are excited about shopping (as a result of rewards from book fair) and Heather has given a 2 week window to do that. Thank you to the parents.
- MRs. Voaden starting dual language book club tomorrow.
- Math, Chess and Basketball club begin this month.
- Rings and Rocks will be at the school at the end of this month (introduction to curling).
- Next assembly around Hope message.
- Rm 16 went to the Humane society, junior classes attending "let's talk science" workshop, 4 junior classes working on coding projects.

- Jan 25 is a PD day (for classroom teachers around assessment and planning, support staff attending workshops on wellness and self-regulation).
- Little Jammers starts Feb 8.
- Great Lakes Learning environmental focus workshops are being held this month.
- AP asked if Chef a L'ecole will be happening this year, Mme McAllister is organizing it.

Agenda item: Open Action Items

Presenter: Jennifer K.

Discussion:

- DB's plan was to look at spirit wear to raise school enthusiasm and perhaps do some fundraising.
- DB looked at 3 vendors and chose recommended one based on access to online ordering, selection and price.
- DB motioned to create a sub-committee and approve the selected vendor. KH seconded motion. All were in favour. Closed above action and created a new action for next step. KH, DS, MB & TC offered to join sub-committee
- AP suggesting this be part of gym kit and encourage to wear at track meets and other school activities that are off-site.
- LS motioned for trial for Pita Pit lunch option and to go directly than use ESNS, AP seconded. All were in favour. Closed above action and opened a new action for organizing trial.
- JK spoke on behalf of SS (absent) and discussed having different booths for wellness (vendors) as opposed to one main speaker, aim is to hold this in October. This conversation is helpful at the start of the year and not many other events happening at that time. This action is still in progress. April/May/June we will be more specific about being more hands on.

Action Items:

- Design spirit wear and set up online store
- Organize Pita Pit Trial

Person Responsible:

DB
LS

Deadline:

Feb 20
Feb 20

Agenda item: Discussion upcoming Family Nights

Presenter: Jennifer K.

Discussion:

- ESQ came in last year and ran a fantastic science night. They approached Heather (due to lack of pro-grant funding) and offered to come in for \$200 instead of regular \$900.
- JK was going to motion to change the arts night to a science night (as a result of not getting pro-grant) but, in fact, we are getting the pro-grant of \$1000 (for an arts night) so need to discuss if we should do both. JK motioning to do science night in addition to arts night. AW seconded. All were in favour. \$300 will be the total for the science night including refreshments and photocopying.
- KH asked "what is the arts night?", there is no vendor sourced to run an arts night, it will be stations with different art projects, but the plan is still being developed. Please share any ideas to Carolyn.
- Science night will be in March, Science Fair is April 25, Arts night will be in April or May
- JK offered to chair Family Fun Night (May 30) and still offering unless someone else wants to. Goal is to raise \$4000. Keep the scope the same as last year. JK will put out a call to the school for planning committee of 6. Then will look for volunteers for the week before and that night.

Action Items:	Person Responsible:	Deadline:
<input type="checkbox"/> Ideas/vendors for Art Night - reach out to Carolyn	ALL	Feb 16
<input type="checkbox"/> Put a call out to the school for family fun night planning committee	JK	Feb 16

Agenda item: **Treasurer's Report** **Presenter: Jennifer K.**

Discussion:

- Our funds available \$10,269.58
- Committed has gone down. We purchased ukuleles, \$3300 spent of committed on ukuleles

Decisions:

- Accept Treasurer's report as submitted.

Action items were reviewed and meeting adjourned at approximately 8:10pm

APPENDIX #1: Log of Open Action Items

Noted: Closed items are only noted here if the item was in open status at the beginning of the meeting

Action	Person Responsible	Deadline	Status	Meeting Raised
Investigate possible suppliers and pricing for school shirts	Deb	Jan 16	CLOSED	Sept 18
Investigate idea for mental health and anxiety speaker and provide update	Sheila	April	IN PROGRESS	Nov 21
Investigate additional lunch options for purchase and provide update	Kelly / Leena	Jan 16	CLOSED	Nov 21
Investigate idea for Trustee Speaker. Send Survey with questions.	Jennifer	March?	IN PROGRESS	Nov 21
Send letter to school regarding public consultation at Vista Hills	Jennifer	Jan 31	NEW	Jan 16
Design spirit wear and set up online store	Deb	Feb 16	NEW	Jan 16
Organize and execute trial with Pita Pit	Leena	Feb 16	NEW	Jan 16
Suggest ideas or vendors for Art Night to Carolyn	ALL	Feb 16	NEW	Jan 16
Put a call out to the school for family fun night planning committee	Jennifer	Feb 16	NEW	Jan 16

APPENDIX #2: Summary of Financial Decisions at this meeting

Amount	Item	Date of Approval	School Year
\$300	Science Night	Jan 16	2019